December 11, 2020

Dear Cincy Families,

The District was notified today that we have a student at school who has tested positive for COVID-19. I was made aware of this information today, Friday December 11, 2020. The child’s last day in school was Tuesday, December 8. **As a result, 7 staff members and 12 students in grade 3 will be required to quarantine.** Those students and staff members have been notified by me or Mrs. Symons. **Students in grades UPK - 6 will remain with In-Person learning.**

The county Health Department immediately began its investigation and will begin the process of notifying individuals considered to be close contacts of the student who tested positive. The county will take the lead role in any further steps that may be necessary, such as contact tracing and additional testing. In the event that you are contacted by a health department representative, we encourage you to offer your complete cooperation.

I trust that you understand we can’t provide any additional information about this student due to confidentiality and privacy constraints. We have implemented numerous health and safety protocols throughout our school building to help prevent the spread of COVID-19.

Out of an abundance of caution, we ask that families please keep an eye out for signs and symptoms as it takes 7 to 8 days after exposure. The District is taking precautions to protect the health and safety of its students and employees. Please continue to practice social distancing and encourage hand washing, wear face masks, and practice social distancing. If you or a family member begin to show signs of COVID19 such as fever, cough, shortness of breath or difficulty breathing, chills, muscle pain or body aches, headache, sore throat, new loss of taste or smell, fatigue, diarrhea, nausea or vomiting, congestion or runny nose, contact your primary care physician. You may also call Guthrie Cortland Medical Center at 607-2887676, Upstate Medical University at 315-464-3979 or Cayuga Hospital Call Center at 607-319-5708 for assistance. Cortland Department of Health has further details on COVID-19 on their website, [https://www.cortland-co.org/979/COVID-19-FAQ](https://www.cortland-co.org/979/COVID-19-FAQ).

As the situation develops, we will continue to provide updated information as appropriate.

Sincerely,

Todd M. Freeman